

RULES OF THE GRENADA WOMEN'S PARLIAMENTARY CAUCUS (GWPC)

PREAMBLE

GWPC is intended as a mechanism for building consensus among its membership across party lines on a variety of issues. It will provide an opportunity for women to exchange and ensure the cross-fertilization of ideas, to form collective platforms on particular policies and actions, and to support one another on issues and areas of common concern.

The overall aim is to enhance democratic processes and strengthen legislatures by building the capacity of prospective female parliamentarians and leaders regardless of party affiliation.

1. NAME: GRENADA WOMEN'S PARLIAMENTARY CAUCUS

2. MEMBERSHIP: All present and former Women Parliamentarians
ORDINARY: PRESENT AND FORMER
HONORARY: Visiting Women Parliamentarians

3. MANAGEMENT: Chairwoman (should be a sitting Member of Parliament)
Deputy Chair (Should be a sitting Member of Parliament)
Honorary Secretary
Asst. Secretary
Honorary Treasurer
Public Relations Officer
Three (3) floor members
(All above to be elected at AGM)
An assigned member of Parliamentary staff as Recording Secretary

4. MEETINGS: General Meeting - Quarterly
AGM every November
Executive Meeting - Every two months.
A special general meeting may be convened at any time and place appointed by the Executive Committee or at the request of any three (3) members.

5. QUORUM: Five (5) financial members
6. FEE / SUBSCRIPTION: Fifty dollars (\$50) per annum to be paid by October 31 of every year
7. VOTING: Every financial member shall have one vote and in case of equality of votes, the Chairwoman shall have a casting vote.
8. OBJECTIVES:
1. to provide a Forum for discussion on matters affecting women in the country, regionally and internationally across party lines;
 2. to develop and establish norms and standards that promote the effective participation of women in Parliament;
 3. to advocate for continued official recognition and acknowledgement of persons who have served in Parliament;
 4. to network with other organizations and institutions, concerned with issues pertaining to women and women's participation in the political process;
 5. to promote and help sensitize all parliamentarians to the principles of gender equality in the country, as well as regionally and internationally;
 6. To advocate for legislation and implementation of the national gender policy and gender mainstreaming.

ROLES AND DUTIES

- Chairwoman - Shall lead the Committee meetings and shall retain voting privileges. The Chairwoman can call meetings, appoint sub-committees, see that the Committee does its business, and is an ex-officio member of all committees.
- Deputy Chair - Shall perform the duties of the Chairwoman in her absence.
- Honorary Secretary - Shall see that accurate records are kept of the decisions of the organization, and that all necessary reports are filed appropriately.
- Asst. Secretary - Shall perform the duties of the Honorary Secretary in her absence.
- Honorary Treasurer - Shall see that all monies are handled with accuracy and integrity, and that funds are handled in accordance with the decisions of the Committee as expressed in its budget, policies and other directives. The Treasurer must be sure that financial responsibilities are met and that accurate financial reports are provided, including an accurate and comprehensive report at the Annual General Meeting.
- Two (2) floor members - gatekeepers, watching over the business of the organization for efficient and effective functioning.
9. ALTERATION OF RULES - These Rules may be altered at an Annual General Meeting or at a Special General Meeting of this branch, provided that due notice has been given of the proposal to alter them in accordance with the procedure laid down in these Rules.

*AMENDED AND APPROVED AT THE ANNUAL GENERAL MEETING OF
NOVEMBER 11, 2010*